

Dredging an agricultural ditch?  
Repairing/Installing drain tile?  
Breaking out new land?

Complete the entire checklist below,  
before beginning the following projects  
Skipping these steps may lead to enforcement

- Dredging any agricultural ditch
- Repairing /placing tile
- Breaking out new land- this includes removing fence lines

- Contact the Farm Services Agency (608) 224-3767 to complete **Form AD- 1026 to certify USDA wetland and HEL compliance**; you will receive a letter in response from the Natural Resources Conservation Service- **this does not grant permission from other agencies to begin**
  - Contact Dane County Water Resource Engineering staff to **determine which jurisdictions exist- please note that appointments are required to meet with staff**  
Staff contacts- call and/or email- sending a map is helpful
    - Jess Starks: [starks.jess@danecounty.gov](mailto:starks.jess@danecounty.gov) (608) 219-1844
    - Jason Tuggle: [tuggle.jason@danecounty.gov](mailto:tuggle.jason@danecounty.gov) (608) 516-2275
    - Jim Neidhart: [neidhart.jim@danecounty.gov](mailto:neidhart.jim@danecounty.gov) (608) 516-2738
- A **Dane County Erosion Control Permit** may be required, and will be issued when other agencies have provided their written approval (emails are acceptable).

**Additional Steps if Floodplain is Present or Shoreline Tree Cutting is Proposed:**

- Dane County Zoning may require a **Shoreland Zoning Permit** and/or a **Shoreland Mitigation Permit**, and may have jurisdiction. Contact Hans Hilbert at (608) 266-4993 or [hilbert.hans@danecounty.gov](mailto:hilbert.hans@danecounty.gov)

**Additional Steps if a Navigable Stream, Wetlands, or Hydric Soils are Present:**

- The Wisconsin DNR may have jurisdiction. For activities in a mapped **State wetland** or **hydric soils**, in or impacting a **navigable stream**, send project information to [DNRWMSPublicInquiry@wisconsin.gov](mailto:DNRWMSPublicInquiry@wisconsin.gov) / (608) 267-3125 for permitting information and a **written response**.
- If **Waters of the U.S.** or **hydric soils** are present (includes most wetlands and many water features), the US Army Corps of Engineers may have jurisdiction. Send project information to [usace\\_requests\\_wi@usace.army.mil](mailto:usace_requests_wi@usace.army.mil) / (715) 345-7911 for a **written response**. Include "Dane County, WI" in the Subject.

For more information,  
please contact:

Water Resource Engineering Division  
(608) 224-3730

[wrediv@danecounty.gov](mailto:wrediv@danecounty.gov)

[lwr.danecounty.gov](http://lwr.danecounty.gov)

**Appointments are necessary**

